



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

13 DEC 2021

DIVISION MEMORANDUM

No. 657 s. 2021

**EMERGENCY ACTIVATION OF THE DIVISION DRRM EMERGENCY  
 OPERATIONS CENTER AND SCHOOL DRRM TEAM IN PREPARATION FOR  
 TROPICAL CYCLONE ODETTE**

To: OIC - Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Heads, Public Elementary and Secondary Schools  
 Heads, Private Elementary and Secondary Schools  
 Heads, Unit/Section  
 All Others Concerned

1. In compliance to DepEd Order No. 33 s. 2021 also known as the ***School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, Other Weather-Related Disturbances and Calamities***, the Schools Division Office of the City of Tayabas hereby **ACTIVATES** the **Division Disaster Risk Reduction and Management – Emergency Operations Center** and **all the School DRRM Team** in preparation for the TROPICAL CYCLONE ODETTE which is expected to approach the Philippine Area of Responsibility (PAR) from December 15, 2021 – December 18, 2021.

2. All School Heads are instructed to review existing instructions stipulated in DepEd Order No. 33 s. 2021 specifically Enclosure Nos. 1 – 4. Daily monitoring of compliance from December 14, 2021 – December 18, 2021 will be facilitated by the SGOD - Disaster Risk Reduction and Management Section.

3. All School DRRM Coordinators including their respective alternates shall be reachable within 24 hours until such time that the Tropical Cyclone has been declared by the NDRRMC Coordinating Office as outside the Philippine Area of Responsibility.

4. The Division Emergency Operations Center can be reached through SGOD – DRRMS through the DRRM Focal:

Contact Person	Contact Information
<b>Adrian D. Maano</b> Project Development Officer – II SGOD – DRRMS	<b>Email:</b> <a href="mailto:adrian.maano@deped.gov.ph">adrian.maano@deped.gov.ph</a> <b>Mobile:</b> 0968-5111-896 0968-4951-072



Brgy. Potol, Tayabas City



(042) 710-0329 or (042) 785-9615



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<https://depedtayabas.com/>

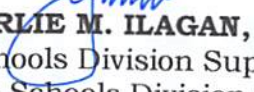
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5. Enclosure No. 2 to DepEd Order No. 033 s. 2021 shall be submitted within 48 hours after the declaration that the Tropical Cyclone has officially left the Philippine Area of Responsibility. An attached narrative report of the compliance BEFORE, DURING and AFTER shall also be submitted.

5. Strict compliance of this memorandum is desired.

  
**GERLIE M. ILAGAN, CESO VI**  
Assistant Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent

Reference:

DepEd Order No. 033 s. 2021

To be indicated in the Perpetual Index under the following subjects:  
Emergency Response



Brgy. Pitol, Tayabas City



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